BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR COLUMBIA COUNTY, OREGON

In the Matter of Allowing the Service of Alcohol at Weddings to Take Place at Camp Wilkerson During Summer 2012	))))	**ORDER NO. 18 - 2012**

WHEREAS, the Columbia County Forest, Parks and Recreation Rules and Regulations prohibit the use of alcohol in any County Park, including Camp Wilkerson, without the express permission of the Board of County Commissioners; and

WHEREAS, Nathaniel Keith Morse has applied for a permit to hold a wedding at Camp Wilkerson, a County park, from 7:00 a.m. on August 18, 2012, to 12:00 p.m. on August 19, 2012; and

WHEREAS, Holly Sheldon has applied for a permit to hold a wedding at Camp Wilkerson from 7:00 a.m. on July 14, 2012, to 10:00 p.m. on July 14, 2012; and

WHEREAS, Carrie Lee Watt has applied for a permit to hold a wedding at Camp Wilkerson from 2:00 p.m. on July 27, 2012, to 12:00 p.m. on July 29, 2012; and

WHEREAS, Amanda Brown has applied for a permit to hold a wedding at Camp Wilkerson from 7:00 a.m. on August 4, 2012, to 10:00 p.m. on August 4, 2012; and

WHEREAS, on the Facility Use Application & Agreement, Nathaniel Morse, Holly Sheldon, Carrie Watt and Amanda Brown, hereinafter collectively referred to as the "applicants", have requested permission to serve alcoholic beverages during their reserved-use stay, copies of said written requests being attached hereto as Exhibits A, B, C and D, respectively, and incorporated herein by this reference; and

WHEREAS, all applicants have signed a Hold Harmless Agreement indemnifying the County for any injury to persons or property arising from their activities during their stay at Camp Wilkerson; and

WHEREAS, Nathaniel Morse has provided and all applicants have agreed to provide a Certificate Binder for Tenant Users Liability Insurance through TULIP listing Columbia County as an additional insured and indicating that Liquor Liability Coverage has been added to the policies for these events when TULIP coverage becomes available in April or May 2012.

NOW, THEREFORE, IT IS HEREBY ORDERED as follows:

1) That Nathaniel Morse is granted permission to serve alcoholic beverages during his wedding from 2:00 p.m. until 11:59 p.m. on August 18, 2012, subject to the condition that alcohol shall be served by an OLCC Service permit holder and Mr. Morse and/or his designee shall monitor the guests to ensure no excessive alcohol consumption takes place; and

2) The Board of County Commissioners grants permission to serve alcoholic beverages during the times listed below at the following weddings to be held at Camp Wilkerson subject to the conditions listed in Paragraph 3 below:

a) Holly Sheldon – from 2:00 p.m. to 9:59 p.m. on July 14, 2012;

b) Carrie Lee Watt – from 2:00 p.m. to 11:59 p.m. on July 27, 2012, and from 2:00 p.m. to 11:59 p.m. on July 28, 2012;

c) Amanda Brown – from 2:00 p.m. to 9:59 p.m. on August 4, 2012.

3) The permission granted in Paragraph 2 above is subject to the following conditions being met:

a) Alcohol shall be served by an OLCC Service permit holder and the applicants and/or their designee shall monitor the guests to ensure no excessive alcohol consumption takes place; and

b) The applicants shall provide, on or before the 30th day prior to the event, a Certificate Binder for Tenant Users Liability Insurance through TULIP listing Columbia County as an additional insured and indicating that Liquor Liability Coverage has been added to the policy for the event.

DATED this 23rd day of May, 2012.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____
Anthony Hyde, Chair

By: _____
Earl Fisher, Commissioner

By: _____
Henry Heimuller, Commissioner

Approved as to form

By: _____
Office of County Counsel

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Time of Ceremony 3-4pm
Arch _____ Where _____
Area to get ready in _____
Overnight check-in time is 2:00 pm
checkout time is Noon.

EXHIBIT A

COLUMBIA COUNTY FORESTS, PARKS AND RECREATION

FACILITY USE APPLICATION & AGREEMENT

Return to: Columbia County Forests, Parks and Recreation, 1054 Oregon Street, St. Helens, OR 97051

APPLICATION & PERMIT FOR FACILITY USE

Full Name: Nathaniel Keith Morse	Organization:
Address: 1603 21st Ave	Phone (h): 503-443-5604 (w): (c):
City: Forest Grove State: OR Zip Code: 97116	E-mail:

EVENT INFORMATION

Type (wedding, organized group camp, etc.) Wedding	Estimated Attendance: 65-75 Guest
Arrival Date and Time: August 18, 2012 @ 7:00 am Lodge & Schoolhouse	Departure Date and Time: August 19 2012 @ 12:00 pm Lodge & Schoolhouse
Do you plan to serve alcohol? ☑ Yes ☐ No Do you plan to sell alcohol? ☐ Yes ☑ No If so, when (date and time)? NOTE: Alcohol is not allowed at park facilities without prior approval from the Board of Commissioners. To serve alcohol, you must request and receive a waiver of the no-alcohol park rule from the Board.	Contact Person (day/s of event): Contact Person Phone #: COI to follow

REQUESTED PARK OR FACILITY Camp Willkerson REQUESTED AREA(S) RESERVED Lodge, arch, schoolhouse

I certify that the above information is true and accurate.

Applicant Signature: _____ Date: Nov 3, 2011

RENTAL CONDITIONS AGREEMENT

COLUMBIA COUNTY
JAN 24 2012
COUNTY COUNSEL

In consideration of permission to use the park facility, the applicant agrees to the following terms and conditions:

1. General
   a) Reservations will be accepted on a first-come, first-served basis.
   b) A reservation request will not be accepted and processed without a thoroughly completed application.
   c) Reservations will be confirmed only after County staff have approved the application.

2. Rental Fee
   a) Refer to "Facility Reservation Rates" sheet for fees or contact Columbia County Parks for fee information.
   b) Rental fee is due at the time of reservation.
   c) Cancellation Terms: The Applicant must notify Columbia County Parks of any reservation cancellation no later than 30 days prior to the rental date in order to be refunded the full rental fee (NOTE: a $10.00 cancellation fee will be deducted from all refunds.) For cancellation notices that are less than 30 days prior to the rental date, the rental fee for the first day will not be refunded.

3. Insurance Requirement – The Applicant must have liability insurance for the entire event and must provide proof of insurance satisfactory to the County as described in the attached "Insurance Requirements - Frequently Asked Questions."

4. Activities Requiring Board of Commission Approval
   a) Columbia County park rules prohibit the possession and consumption of alcoholic beverages within Columbia County parks; however, the Applicant may apply to the County Board of Commissioners for a waiver from the no-alcohol park rule or other park rules.
   b) Proposed activities deemed hazardous by Columbia County park staff will require the approval of the Columbia County Board of Commissioners before being allowed in the requested park site.

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5. Compliance With Columbia County Park Rules
   a) Columbia County reserves the right to establish rules for the use and occupancy of park sites and facilities covered by this application.
   b) The Applicant agrees to comply with the established park rules and insure that guests/invitees are made aware of and also comply with the park rules.

6. Hold Harmless Agreement
   "I, the undersigned applicant, agree to release, defend, indemnify and hold harmless Columbia County, its officers, agents, and employees, successors and assigns from all claims, suits, actions, liability, damage, loss, cost or expense, including but not limited to attorney fees, that Columbia County, its officers, agents, and employees, successors and assigns may sustain or incur on account of: 1) any damage to or destruction of any property that Columbia County may own or in which it may have an interest; 2) any damage to or destruction of any property belonging to any other person, firm or corporation; and 3) injury to or death of any person or persons as a result of any errors or omissions or other negligent, reckless or intentionally wrongful acts of Applicant, its officers, agents, and employees, members and/or invited guests arising in any manner out of Applicant's use of such facilities."

By signing this application I certify that I have read and understand the terms and conditions of this agreement.

Applicant Signature: _____ Date: Nov 3, 2011

Columbia County
Forests, Parks and Recreation Director: _____ Date: Jan 24, 2012

Notice pursuant to ORS 105.688:
Any fee paid as part of this application is for the reservation of the specific area, at the specific time, and for the specific recreational use identified in this application. Pursuant to ORS 105.682 and ORS 105.688(4), Columbia County is not liable in contract or tort for any personal injury, death or property damage that arises out of the use of the park for any other recreational purposes, during any other time, or in any other area of the park.

OFFICE USE ONLY

Rental Fee: $ ___/day pd #49679 11/10/11 Deposit Received: $_____ Date: _____, 20__

Use Approved: X Use Denied: ____ By: _____ Date: Jan 24, 2012

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EXHIBIT B

COLUMBIA COUNTY FORESTS, PARKS AND RECREATION

FACILITY USE APPLICATION & AGREEMENT

Return to: Columbia County Forests, Parks and Recreation, 1054 Oregon Street, St. Helens, OR 97051

APPLICATION & PERMIT FOR FACILITY USE	
Full Name: Holly Sheldon	Organization:
Address: 30005 NE 112th Ave Battle Ground wa 98604	Phone (h): 360-666-0954 (w): (c): 503-367-6295
City: Battle Ground State: wa Zip Code: 98604	E-mail: Sionell1@msn.com
EVENT INFORMATION	
Type (wedding, organized group camp, etc.) wedding	Estimated Attendance: 65
Arrival Date and Time: July 14, 2012 @ 7:00am	Departure Date and Time: July 14, 2012 @ 10:00pm
Do you plan to serve alcohol? ☒ Yes ☐ No Do you plan to sell alcohol? ☐ Yes ☒ No If so, when (date and time)? NOTE: Alcohol is not allowed at park facilities without prior approval from the Board of Commissioners. To serve alcohol, you must request and receive a waiver of the no-alcohol park rule from the Board.	Contact Person (day/s of event): Holly Sheldon Contact Person Phone #: Cell - 503-367-6295
REQUESTED PARK OR FACILITY Camp Wilkerson	REQUESTED AREA(S) RESERVED wedding package - Lodge w/ kitchen & meadow - schoolhouse/chapel - wedding arch

I certify that the above information is true and accurate.

Applicant Signature: Holly Sheldon Date: 1-3-12, 20__

RENTAL CONDITIONS AGREEMENT

In consideration of permission to use the park facility, the applicant agrees to the following terms and conditions:

1. General
   a) Reservations will be accepted on a first-come, first-served basis.
   b) A reservation request will not be accepted and processed without a thoroughly completed application.
   c) Reservations will be confirmed only after County staff have approved the application.

2. Rental Fee
   a) Refer to "Facility Reservation Rates" sheet for fees or contact Columbia County Parks for fee information.
   b) Rental fee is due at the time of reservation.
   c) Cancellation Terms: The Applicant must notify Columbia County Parks of any reservation cancellation no later than 30 days prior to the rental date in order to be refunded the full rental fee (NOTE: a $10.00 cancellation fee will be deducted from all refunds.) For cancellation notices that are less than 30 days prior to the rental date, the rental fee for the first day will not be refunded.

3. Insurance Requirement – The Applicant must have liability insurance for the entire event and must provide proof of insurance satisfactory to the County as described in the attached "Insurance Requirements - Frequently Asked Questions."

4. Activities Requiring Board of Commission Approval
   a) Columbia County park rules prohibit the possession and consumption of alcoholic beverages within Columbia County parks; however, the Applicant may apply to the County Board of Commissioners for a waiver from the no-alcohol park rule or other park rules.
   b) Proposed activities deemed hazardous by Columbia County park staff will require the approval of the Columbia County Board of Commissioners before being allowed in the requested park site.

COLUMBIA COUNTY
JAN 23 2012
COUNTY COUNSEL

5. Compliance With Columbia County Park Rules
   a) Columbia County reserves the right to establish rules for the use and occupancy of park sites and facilities covered by this application.
   b) The Applicant agrees to comply with the established park rules and insure that guests/invitees are made aware of and also comply with the park rules.

6. Hold Harmless Agreement
   "I, the undersigned applicant, agree to release, defend, indemnify and hold harmless Columbia County, its officers, agents, and employees, successors and assigns from all claims, suits, actions, liability, damage, loss, cost or expense, including but not limited to attorney fees, that Columbia County, its officers, agents, and employees, successors and assigns may sustain or incur on account of: 1) any damage to or destruction of any property that Columbia County may own or in which it may have an interest; 2) any damage to or destruction of any property belonging to any other person, firm or corporation; and 3) injury to or death of any person or persons as a result of any errors or omissions or other negligent, reckless or intentionally wrongful acts of Applicant, its officers, agents, and employees, members and/or invited guests arising in any manner out of Applicant's use of such facilities."

By signing this application I certify that I have read and understand the terms and conditions of this agreement.

Applicant Signature: Holly Sheldon Date: 1-3-, 2012

Columbia County
Forests, Parks and Recreation Director: Date: 1-5, 2012

Notice pursuant to ORS 105.688:
Any fee paid as part of this application is for the reservation of the specific area, at the specific time, and for the specific recreational use identified in this application. Pursuant to ORS 105.682 and ORS 105.688(4), Columbia County, its officers, agents, and employees are not liable in contract or tort for any personal injury, death or property damage that arises out of the use of the park for any other recreational purposes, during any other time, or in any other area of the park.

OFFICE USE ONLY

Rental Fee: $ 35.00/day Pd #49659 Deposit Received: $_____ Date: _____, 20__

Use Approved: X Use Denied: _____ By: _____ Date: 1-5, 2012

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Time of Ceremony_____
Arch_____Where_____
Area to get ready in_____
Overnight check-in time is 2:00 pm
checkout time is Noon.

EXHIBIT C

COLUMBIA COUNTY FORESTS, PARKS AND RECREATION

FACILITY USE APPLICATION & AGREEMENT

Return to: Columbia County Forests, Parks and Recreation, 1054 Oregon Street, St. Helens, OR 97051

APPLICATION & PERMIT FOR FACILITY USE

Full Name: Carrie Lee Watt	Organization:
Address: 76579 Barton rd.	Phone (h): (503)369-3338 (w): (c):
City: Rainier State: OR Zip Code: 97048	E-mail: cecewatt@gmail.com

EVENT INFORMATION

Type (wedding, organized group camp, etc.) Wedding	Estimated Attendance: 75-100 people
Arrival Date and Time: July 27, 2012 @ 2:00 pm	Departure Date and Time: July 29, 2012 @ 12:00 pm
Do you plan to serve alcohol? ☒ Yes ☐ No 7/28/12 Do you plan to sell alcohol? ☐ Yes ☒ No If so, when (date and time)?	Contact Person (day/s of event): Carrie Watt (503)369-3338 Co's to follow Contact Person Phone #: Carrie Watt (503)369-3338
NOTE: Alcohol is not allowed at park facilities without prior approval from the Board of Commissioners. To serve alcohol, you must request and receive a waiver of the no-alcohol park rule from the Board.	

REQUESTED PARK OR FACILITY Camp Wilkerson REQUESTED AREA(S) RESERVED Wedding package - Lodge - Schoolhouse - meadow - arch

I certify that the above information is true and accurate.

Applicant Signature: Carrie L. Watt Date: Nov 3, 2011

RENTAL CONDITIONS AGREEMENT

COLUMBIA COUNTY
JAN 24 2012
COUNTY COU

In consideration of permission to use the park facility, the applicant agrees to the following terms and conditions:

1. General
   a) Reservations will be accepted on a first-come, first-served basis.
   b) A reservation request will not be accepted and processed without a thoroughly completed application.
   c) Reservations will be confirmed only after County staff have approved the application.

2. Rental Fee
   a) Refer to "Facility Reservation Rates" sheet for fees or contact Columbia County Parks for fee information.
   b) Rental fee is due at the time of reservation.
   c) Cancellation Terms: The Applicant must notify Columbia County Parks of any reservation cancellation no later than 30 days prior to the rental date in order to be refunded the full rental fee (NOTE: a $10.00 cancellation fee will be deducted from all refunds.) For cancellation notices that are less than 30 days prior to the rental date, the rental fee for the first day will not be refunded.

3. Insurance Requirement – The Applicant must have liability insurance for the entire event and must provide proof of insurance satisfactory to the County as described in the attached "Insurance Requirements - Frequently Asked Questions."

4. Activities Requiring Board of Commission Approval
   a) Columbia County park rules prohibit the possession and consumption of alcoholic beverages within Columbia County parks; however, the Applicant may apply to the County Board of Commissioners for a waiver from the no-alcohol park rule or other park rules.
   b) Proposed activities deemed hazardous by Columbia County park staff will require the approval of the Columbia County Board of Commissioners before being allowed in the requested park site.

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5. Compliance With Columbia County Park Rules
   a) Columbia County reserves the right to establish rules for the use and occupancy of park sites and facilities covered by this application.
   b) The Applicant agrees to comply with the established park rules and insure that guests/invitees are made aware of and also comply with the park rules.

6. Hold Harmless Agreement
   "I, the undersigned applicant, agree to release, defend, indemnify and hold harmless Columbia County, its officers, agents, and employees, successors and assigns from all claims, suits, actions, liability, damage, loss, cost or expense, including but not limited to attorney fees, that Columbia County, its officers, agents, and employees, successors and assigns may sustain or incur on account of: 1) any damage to or destruction of any property that Columbia County may own or in which it may have an interest; 2) any damage to or destruction of any property belonging to any other person, firm or corporation; and 3) injury to or death of any person or persons as a result of any errors or omissions or other negligent, reckless or intentionally wrongful acts of Applicant, its officers, agents, and employees, members and/or invited guests arising in any manner out of Applicant's use of such facilities."

By signing this application I certify that I have read and understand the terms and conditions of this agreement.

Applicant Signature: Pamela L. Watt Date: Nov 3, 2011

Columbia County
Forests, Parks and Recreation Director: _____ Date: Jan 24, 2012

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OFFICE USE ONLY

Rental Fee: $ ___/day Deposit Received: $_____ Date: _____, 20__

Use Approved: X Use Denied: _____ By: _____ Date: Jan 24, 2012

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EXHIBIT D

COLUMBIA COUNTY FORESTS, PARKS AND RECREATION

FACILITY USE APPLICATION & AGREEMENT

Return to: Columbia County Forests, Parks and Recreation, 1054 Oregon Street, St. Helens, OR 97051

APPLICATION & PERMIT FOR FACILITY USE

Full Name: Amanda Brown	Organization:
Address: 576 N 9th St	Phone (h): (w): (c): 503-369-3763
City: St. Helens State: Or Zip Code: 97051	E-mail: amandabrown34@hotmail.com

EVENT INFORMATION

Type (wedding, organized group camp, etc.) Wedding	Estimated Attendance: 80
Arrival Date and Time: August 4th, 12 7AM-10PM	Departure Date and Time: August 4th, 12 10pm
Do you plan to serve alcohol? ☒ Yes ☐ No Do you plan to sell alcohol? ☐ Yes ☒ No If so, when (date and time)? NOTE: Alcohol is not allowed at park facilities without prior approval from the Board of Commissioners. To serve alcohol, you must request and receive a waiver of the no-alcohol park rule from the Board.	Contact Person (day/s of event): Amanda Brown Contact Person Phone #: 503-369-3763

COI to follow

REQUESTED PARK OR FACILITY camp Wilkerson

REQUESTED AREA(S) RESERVED Lodge/School House chapel

I certify that the above information is true and accurate.

Applicant Signature: ABrown Date: Jan 13th, 20 12

RENTAL CONDITIONS AGREEMENT

In consideration of permission to use the park facility, the applicant agrees to the following terms and conditions:

COLUMBIA COUNTY
JAN 24 2012
COUNTY COUNSEL

1. General
   a) Reservations will be accepted on a first-come, first-served basis.
   b) A reservation request will not be accepted and processed without a thoroughly completed application.
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   b) Proposed activities deemed hazardous by Columbia County park staff will require the approval of the Columbia County Board of Commissioners before being allowed in the requested park site.

Rec'd 1/23/12

TOCC 1/24/12

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5. Compliance With Columbia County Park Rules
   a) Columbia County reserves the right to establish rules for the use and occupancy of park sites and facilities covered by this application.
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6. Hold Harmless Agreement
   "I, the undersigned applicant, agree to release, defend, indemnify and hold harmless Columbia County, its officers, agents, and employees, successors and assigns from all claims, suits, actions, liability, damage, loss, cost or expense, including but not limited to attorney fees, that Columbia County, its officers, agents, and employees, successors and assigns may sustain or incur on account of: 1) any damage to or destruction of any property that Columbia County may own or in which it may have an interest; 2) any damage to or destruction of any property belonging to any other person, firm or corporation; and 3) injury to or death of any person or persons as a result of any errors or omissions or other negligent, reckless or intentionally wrongful acts of Applicant, its officers, agents, and employees, members and/or invited guests arising in any manner out of Applicant's use of such facilities."

By signing this application I certify that I have read and understand the terms and conditions of this agreement.

Applicant Signature: ABraun Date: 1/13, 2012

Columbia County
Forests, Parks and Recreation Director: [signature] Date: Jan 24, 2012

Notice pursuant to ORS 105.688:
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OFFICE USE ONLY

Rental Fee: $ ___/day Deposit Received: $_____ Date: _____, 20__

Use Approved: X Use Denied: ____ By: GC Date: Jan 24, 2012

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